Location: Erbil, SCI office

Time: 11-12am

Present: See attached scan

Summary of Action Points:

| No. | Action points from the meetings (August 13th 2017) | Who: | Completed by When: |
| --- | --- | --- | --- |
|  | Share composition of NFI, BES, MES, SoK kits | All partners | asap |
|  | Collate the mapping (3W) done during the meeting and share it with Partners | Tonja | By end of the week |
|  | Check the map and report of any mistakes | All partners | As needed |
|  | Share SNFI stock and allocation with cluster coordination | All partners | asap |
|  | Share cluster focal point with Tonja | All partners |  |
|  | Share PDM | All partners | when relevant |
|  |  |  |  |

**Minutes:**

|  |  |  |
| --- | --- | --- |
| Agenda Item | Key Points | Action points |
| 1. Follow up action points from previous meeting | 1. Updates in Activity Info   For any unreported activities please contact: [im2.iraq@sheltercluster.org](mailto:im2.iraq@sheltercluster.org)   1. Harmonization of municipality names   Names are used by all clusters and assessments and cannot be changed   1. Online map   In work   1. Cluster focal points   All partners please send the cluster focal points contact to [coordroving.iraq@sheltercluster.org](mailto:coordroving.iraq@sheltercluster.org)   1. PDM sharing   All partners please share PDM data with cluster coordination team   1. Coordination with UNMAS for additional information   UNMAS presentation on 13th August | Partners to share cluster focal points with Tonja  Share PDMs with Tonja (NFI, ESK, SOK)    Tonja to share UNMAS presentation with partners |
| 1. 3W Urban Mosul | Identification of partners working in neighborhoods of Mosul | Tonja to publish data on online map and share it with partners.  Partners to check the data and report on any changes and new projects. |
| 1. 3W non-urban Mosul | Non-urban Mosul SNFI response will be included in online map. | Tonja to create and share the map.  Partners to report on any mistakes and projects that are missing on the map. |
| 1. Tal Afar Response | * NFI kits BOQ vary * There is need to map the partners who can respond with NFI kits, BESK, MESK and SoK kits | Partners to share composition of NFI, BESK, MESK, SoK kits  Partners to share their stocks and allocation of the stocks. |
| 1. AOB | Biweekly meeting |  |

Next Meeting: 30.August, 10 am – location to be confirmed