**Location:** WebEx link to Baghdad, Erbil and Basrah

**Time:** 12:30 – 14:00

**Present:**

**RCC4:** Bassim ALTEMEEMIE UNHCR; Wisam Al Rubaj -UNHCR; Laith Anbari- OCHA; Raad Hammodat –IOM; Amer Alomariri –UNICEF; Manar Jalil – UNHCR;

Basrah: Elaf -UNHCR

**UNHCR Baghdad Conference Room:** Cornelius Weira – Shelter Cluster (IOM); Omer De Dabbagh – UNHCR; Maha Sidick – UNHCR; UNHABITAT

**Erbil:** Michel Tia – IOM / Shelter Cluster; Sean –CCCM Cluster (UNHCR)

**Summary of Action Points:**

| **No.** | **Action points from the meetings (28th June 2017)** | **Who:** | **Completed by When:** |
| --- | --- | --- | --- |
|  | Partners requiring additional input on indicators for the activity info to coordinate with IMO Shelter cluster  | All Partners  | ASAP |
|  | IMO to share completed WD - Shelter Assessment Questionnaire and also the ODK link  | IMOs | 29th June 2017 |
|  | Partners to adhere to the reporting timeless for reporting data input into activity info | All Partners  | 5th of every month |
|  | Cluster to revise Gap Analysis matrix to indicate camps in Center and south only  | Cornelius  | 12TH July 2017 |
|  | UNHCR to share June 2017 activities for Center and South  | Bassim  | 11th July 2017 |
|  | Cluster to develop Dashboard on tent replacement activities (Needs and Response) | IMO /Cornelius  | ASAP |
|  | IMO to develop online register for upcoming training on WD – Shelter Assessment Tool due on 11th July 2017 | IMO | 29th June 2017 |
|  | CCCM to share raw data for the REACH household assessment for Center and south  | CCCM Sub-national Coordinator  | ASAP |
|  | Partners (Governorate focal point) to share their Governorate update / Shelter and NFI key issues before the meeting to be included into the presentation. | Partners and Governorate Focal Points | Biweekly before the Cluster meeting |

**Minutes:**

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| Agenda Item | Key Points | Action points |
| 1. **Review of minutes of previous meeting**
 | * The meeting reviewed and endorsed minutes of the previous meeting. Partners were reminded to share any additions they may want for the Activity Info indicators.
* Partners were also reminded of the reporting deadline for activity info i.e. 5th day of the month for previous month activities.
 | * Partners requiring additional input on indicators for the activity info to coordinate with IMO Shelter cluster
* Partners to adhere to the reporting timeless for reporting data input into activity info
 |
| 1. **WD-SAT**:

Damage Assessment Tool for Shelter Repair of war damages houses for Returnees, Stayees and Hosts : Final Tool and Upcoming training in Baghdad | * The IMO presented the WD- shelter assessment structure processes and steps to Partners.
* The IMO apologised for not sharing the WD-shelter assessment tool as promised because it was not ready. He promised to share by the end 29th June 2017.
* The IMO is working with UNHCR to upload the WD – Shelter Assessment Questionnaire on ODK.
* The IMO further stated that the cluster intends to have all shelter needs assessments, and related issues in one data base to avoid duplication.
* The IMO will develop an online register in google format for Partners to nominate at least two participants from each organisation for the upcoming WD – SAT training due in RCC4 Baghdad on 11th July 2017.

Comment from Partner. Are there plans to train Partners at Governorate level? The cluster highlighted that the training will target Partners working in the most affected Governorates in Anbar, Salah a Din and Kirkuk as a priority.  | * IMO to share completed WD – SAT questionnaire and ODK link
* IMO to develop online register for upcoming WD – SAT training due on 11th July 2017
 |
| **3. Issues**a.) Pre Positioning for Anbar (Updates)b.) Available plots in Anbar Camps (latest versionc.) Summer activities –Gap Analysis (latest version) d.) Tent Replacement (Kilo 18, AAF camps etc.)Overcrowded tents and IDPs living in Kitchens | **a.) Pre Positioning for Anbar (Updates)*** **UNHCR** has pre-positioned: 2500 CRI kits prepositioned in MA WHs as 1500 kits in AMF Anbar governorate, and 1000 Kits in HTC WH and 2500 tents prepositioned in MA WHs in AMF.
* **QRCS** has prepositioned 429 tents
* **MODM** has prepositioned 400 tents
* **IOM** has prepositioned 500 NFI kits
* **Total 3,329 Tents and 3,000 NFI kits**

**b.) Available plots in Anbar Camps (latest version*** Available Plots in existing Anbar Camps of Amriyat Al Fallujah (AAF); Al Khalidiya AK, Beiz Biz and Habbaniya Tourist City (HTC) (7,385). If new arrivals are allowed to cross beyond Kilo 18 to AK, AAF and HTC, there is enough capacity in terms of available plots.
* CCCM is following with camp managers if it’s possible to consolidate existing camps and plots.

**c.) Summer activities –Gap Analysis (latest version)*** The Shelter and NFI Cluster has shared the summerisation Gap analysis for the Anbar camps with UNOCHA for advocacy. Partners have also been advised to have bilateral meetings with their donors to cover the existing gaps.

**d.) Tent Replacement (Kilo 18, AAF camps etc.) – Overcrowded tents and IDPs living in Kitchens.*** 7,390 tents have so far been replaced in Anbar camps. There is still a gap of 15,000 tents requiring tent replacement.
* The Cluster will develop a one pager DASH board to show the needs and efforts so far.
 | * Cluster to revise Gap Analysis matrix to indicate camps in Center and south only
* Cluster to develop DASH board on tent replacement activities and needs
* CCCM to share raw data for the REACH household assessment for Center and south

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| 1. **REACH :** key findings of the Multi-Cluster Needs Assessment (round-4)
 | **Deferred for next meeting.**  |  |
| 1. **Governorates Updates**
 | **CRI kits Distributed by UNHCR from 15th to 30th June: 263 kits distributed*** 109 kits in Anbar governorate,
* 85 kits in Kirkuk governorate,
* and 69 kits in Salah a Din governorate

**UNHCR work on returnee shelters:*** 1,955 unit rehabilitation (Returnees):
* 117 units in Baghdad (progress: 100%)
* 200 units in Diyala (progress: 99%)
* 1,104 units in Ramadi and Fallujah-Anbar (progress: 78%)
* 574 units in Salah a Din (progress: 96%)

**IOM is working on 300 Family Upgrades in Tikrit ( out of camp)** * 200 Family Upgrades
* 100 low cost T-Shelters ( houses)

**IOM is working on 250 Family Upgrades in Baghdad ( out of camp)****UNHABITAT** * Rehabilitating 100 houses in Walamin in Ramadi District
* Building 350 Durable shelter housing units in Kilo 18.
 |  |
| 1. **A.O.B**
 | **Presented by UNICEF****Kilo 60** * RRM partner responded to all new arrivals from western Anbar recently 156 families received RRM kits (before explosion and camp closure).
* Also health cluster partners provided some support through outreach teams including immunization services using MOH strategy, Last week they immunized as below
* Kilo 18 camp: Measles 55 child, MMR ( Measles, Mumps, Rubella) 45 Child , polio 60 child
* Kilo 60 camp : Measles 45 child, MMR ( Measles, Mumps, Rubella) 12 Child , polio 57 child
* Teams is continue to vaccinate all U5 and daily data will send to UNICEF.
* WASH services also are provided to the families inside the camp.

**Kilo 18*** The RRM partner responded to all new arrivals in June 641 families received RRM kits.
* As MoMD is rearranging the Kilo 18 camp, o the WASH teams are rearranging the WASH services accordingly.
* 2 CSF are operating in Kilo 18.
* A school is already done.
 |  |

***Next Meeting: Wednesday, 12th July, 2017, Baghdad; Erbil, Basrah and Kirkuk, 11:30 – 12:30.***