

Background

The GSC Factsheet has been designed to give a snapshot overview of a country where a cluster has been activated, this information is both useful for partners arriving newly in-country as well as relevant stakeholders at regional and global level. For L3 emergencies the factsheet should be completed every month, other operations can complete it on a quarterly basis. The factsheet should be relatively easy to produce as most information that is requested can be taken from existing sources.

Guidance

Please send your factsheet before the 15th of every month/quarter to the following focal points:

Davide Nicolini (nicolini@unhcr.org): Chad, Iraq, Libya, Mali, Niger, Syria, Yemen

Miguel Urquia (urquia@unhcr.org): Burundi, Central African Republic, Democratic Republic of the Congo

Gregg McDonald (mcdonalg@unhcr.org): Afghanistan, Myanmar, Pakistan, Palestine, Somalia, Sudan, Ukraine

Pablo Medina (pablo.medina@ifrc.org): Bangladesh, Mozambique, Nepal, Phillipines, Vanuatu

Replace "Country" and "Month Year" with the relevant information, please do not change the format.

Include a recent map, preferably one that is designed for use as an inset. Go to maps.unhcr.org for support if needed. For IFRC-led clusters write to shirin.narymbaeva@ifrc.org.

Include a relevant high-quality photo, do not forget to include the source and add a description if possible. The size used in the template is 5*10cm.

Provide key contact information for the cluster coordination team, it is not necessary to include the whole team (write to hurkmans@unhcr.org to request Shelter Cluster e-mail addresses if needed).

Provide links to key documents and websites (write to hurkmans@unhcr.org or shirin.narymbaeva@ifrc.org to request website statistics) as well as key figures on the number of cluster partners (based on cluster 3W) and people in need / targeted (based on cluster strategy).

Provide information on the progress against targets based on your cluster strategy and 4W data. Please enter your own data in the Excel table that feeds the graph to ensure that the data you insert remains available for analysis. You can change the Excel table that feeds the graph by right-clicking on the graph and choosing "Edit Data". You can report on months quarters or progress to date, but please do not add more than three timeframes as otherwise the graph will become difficult to understand.

Provide information on the funding status based on your cluster appeal and OCHA's Financial Tracking Service, please enter your own data in the Excel table that feeds the graph by right-clicking on the graph and choosing "Edit Data".

Country **Month Year**

Photographer / Organisation, Year

NEED ANALYSIS

- Provide a short overview of the key needs in terms of shelter and NFI, this can for instance be based on the cluster strategy, recent assessments or submissions for OCHA situation reports.
- Provide a short overview of the key needs in terms of shelter and NFI, this can for instance be based on the cluster strategy, recent assessments or submissions for OCHA situation reports.

RESPONSE

- Provide a short overview of the response in terms of shelter and NFI, this can for instance be based on the cluster 4W, post-distribution monitoring reports or submissions for OCHA situation reports.
- Provide a short overview of the response in terms of shelter and NFI, this can for instance be based on the cluster 4W, post-distribution monitoring reports or submissions for OCHA situation reports.

GAPS / CHALLENGES

- Provide a short overview of the gaps and/or challenges in terms of shelter and NFI, this can for instance be based on the cluster gap analysis, partner feedback or submissions for OCHA situation reports.
- Provide a short overview of the gaps and/or challenges in terms of shelter and NFI, this can for instance be based on the cluster gap analysis, partner feedback or submissions for OCHA situation reports.

COVERAGE AGAINST TARGETS (HH)

Category	Month 1	Month 2	Month 3	Gap
Shelter (10,000)	6,500			
NFI (25,000)		13,000		

CLUSTER TEAM

National Coordinator
First name Last name (organisation)
function.country@sheltercluster.org / +1234567890

National Co-Chair
First name Last name (organisation)
function.country@sheltercluster.org / +1234567890

Sub-National Coordinator
First name Last name (organisation)
function.country@sheltercluster.org / +1234567890

Information Management Officer
First name Last name (organisation)
function.country@sheltercluster.org / +1234567890

Technical Coordinator
First name Last name (organisation)
function.country@sheltercluster.org / +1234567890

KEY DATES
Provide a short description of the key events and dates before and/or after cluster activation.
Activation of cluster: Month Year

KEY DOCUMENTS

- [Shelter/NFI Cluster Strategy](#)
- [Technical guidance](#)
- [Maps](#)

KEY LINKS

- [Country page on ShelterCluster.org](#)

XX visitors in MONTH

- [Country page on HumanitarianResponse.info](#)
- [Country page on ReliefWeb](#)

KEY FIGURES

XX Cluster partners **X.X M / X.X M** People in need / targeted

FUNDING

75% Funded 25% Gap

Total funding required: **100 M**