**SAG Meeting Notes**

**Date and time:** Thursday, 23 June 2016. 14h00-15h00 Geneva time **Participants:** ACTED, CARE International, Habitat for Humanity International, IFRC, IOM, NRC, Save the Children, **UN-Habitat**, UNHCR, World Vision International.

**Excused**: InterAction.

1. ***Welcome, revision of the agenda and action points from previous meeting.***

* The co-chairs read through the decisions and actions of the last SAG Meeting and the shared agenda.

**Decisions and Actions:**

* Agenda is approved with no further changes.
* Minutes of the previous meeting are approved.
* SAG co-chairs to follow-up on action points for the DCG and mid-term review of the GSC strategy.

1. ***Global Information Management.***

* The Support Team has been producing some analysis and information that have been shared on a regular basis with GSC partners and donors.
* They are considered generally useful for instance to profile the shelter sector in internal and external meetings.
* It would be useful to be able to aggregate information by type of response in broad categories (cash vs no cash; hardware and software; etc.).

**Decisions and Actions:**

* Convene a small group to explore what type of information we can tap into, gather, analyse and aggregate to help us in our internal and external advocacy and decision making and other possible uses the small group may identify.
* Consider whether this could become an agenda item to workshop in the GSC Meeting in October.

1. ***Feedback on the meeting with ECHO***

* Aquarius is the annual meeting of the ECHO technical advisors on WASH and Shelter. The GSC co-lead agencies have been regularly invited to present on what the GSC is doing and give ECHO feedback on how ECHO can better support the cluster.
* Some of the issues that were brought up with ECHO included the participation of ECHO in country-level clusters and the use of alignment with the cluster (participation and alignment with the cluster strategy) in making their funding decisions. It was also raised that rather than promoting the set-up of parallel coordination structures, it would be better to engage with the clusters that may not be effective or working well.
* As regional technical advisors they don’t have decision making power.
* The GSC committed to promote greater engagement and dialogue with these technical advisors.
* ECHO was very positive about the service the GSC is providing.
* In terms of funding, we have received some signals that it may be possible to put forward a new proposal for 2017-2018, which ECHO may be interested to fund.
* Continuing engagement: ECHO really works regionally so it would be good to focus regionally.

**Decisions and Actions:**

* Please share any ideas for future ECHO funding with the SAG co-chairs.

1. ***GSC Events***

* The results of the survey on the shelter week events was shared, with option 3 as the preferred option.
* There was a request for clarification on how to establish the difference between technical issues at the GSC Meeting as opposed to those to be discussed at the Sector Meeting (Shelter Forum) on Friday: the GSC Meeting will look at technical issues as they impact coordination and what we can do collectively (narrower focus). The Shelter Forum on the last day has a wider scope and can include a broader array of technical discussions.
* For the organization of the last day, the Shelter Forum, it would be good to establish a Technical Group to manage and organize the Forum.

At this point, the phone call was cut and it was not possible to re-establish connection. There was therefore a follow-up email as follows:

*Dear all,*

*Many apologies for the technical error on the call, it has not been possible to extend the call timeframe on time so we have to leave it here.*

*Please send any comments you may have had but could not because of the sudden cut in the call on the GSC events option we are proposing following the survey.*

*There are no objections either to using an external facilitator. The one we had last year is not available but she has suggested another name. We have requested his CV. If you have any suggestions on possible facilitators, please let us know.*

*As an action point in the minutes, we will ask for expressions of interest from SAG agencies (and other cluster partners SAG agencies may want to invite/nominate if appropriate) to participate in the small group to organize and manage the Shelter Sector Forum event on Friday.*

*Best,*

**Decisions and Actions:**

* Having received no objections from SAG agencies, the final option for the October week events was option 3, starting with a 2-day Shelter Coordination Workshop (for Shelter Coordination Team members to share practices and review and revise coordination tools and methodologies), a 2-day Global Shelter Cluster Meeting (with a greater focus on Programmatic/Technical issues), and a 1-day Shelter Sector Forum.

**Next SAG meeting will be held on the 25th of August at 2 pm**