

MEETING NOTES

- *Emergency Shelter/NFI Cluster WG Meeting*
- *Venue: UNHCR Office (16 Lavrska Str.)*
- *Date: March 2nd, 2015*

Emergency Shelter/NFI Cluster Working Group meeting

Agenda

1. Introduction, presentation of participants; 5 min - Igor
2. Review of the previous meeting decisions, 5 min – Andrii
3. Briefing on cash assistance, 5 min - Marc
4. Update on recent statistics, 5 min – Katya
5. Update on decentralization of coordination, 5 min - Andrii
6. Tools for information collection and analysis (Enketo, Warehouse management form, Contact list, master list), 5 min – Andrii
7. Contingency planning discussion, 10 min - Igor
8. Updates from Participants (Shelter, NFI, Cash); 35 min
9. AOB; 5 min

ACTION POINTS

ACTION POINT	BY WHOM	BY WHEN
Share Humanitarian Response Plan finalized and endorsed text to all participants once published (not yet available)	Cluster Team	As soon as available
All participants to share their assessments to upload them at assessments registry	All partners	Continuously
Shelter Cluster conducts first market survey to establish baseline data (to have baseline to compare with when next survey takes place)	Cluster Team	Within the week
Minutes of the meeting on cash to be published on Google Group to guarantee all are informed and observe the agreed principles	Cluster Team	ASAP
Cluster team to consider the idea of a referral system	Cluster Team	ASAP
Ministry of regional development to present focal points for each module houses camp	Ministry of regional development	ASAP
Cluster to initiate the development of a system to estimate occupation ratio in Collective Centers	Cluster Team	ASAP
All partners to update Enketo form and warehouse registration form	Cluster Team	Every week
Map the information on Collective Centers. Publish the results of findings once consolidated in a document	Cluster Team	ASAP
Post-distribution monitoring meeting is scheduled for Tuesday, 10 March	All partners	Tuesday, 10 March



Projects for funding by the Office of Defence Cooperation to be sent to the Cluster team latest Thursday, 5 March, cob	All partners	Thursday, 5 March
Vouchers harmonization technical working group meeting scheduled for Friday, 6 March	All partners	Friday, 6 March

AGENDA ITEM 1 - Introduction, presentation of participants

All the participants have presented themselves briefly.

AGENDA ITEM 2 - Review of the previous meeting decisions

The majority of decisions from previous meeting were successfully implemented. Pending issues:

- Share Humanitarian Response Plan finalized and endorsed text to all participants once published (not yet available);
- All participants to share their assessments to upload them at assessments registry.

AGENDA ITEM 3 – Briefing on cash assistance

Marc Gschwend, cash expert, has briefed all on the decisions of the previous Friday meeting on cash. Representatives of NGO Forum, majority of organizations providing cash assistance, Food Security Cluster, donors and Shelter/NFI Cluster have met to take principal decision on cash approach harmonization.

All have agreed in principle on the following core ideas: apply “do no harm” principle in providing cash assistance, give less to more (less amount of money, but thus covering more people); take into account general economic situation at large.

The following principal decisions were taken:

- Amount of multifunctional unconditional cash grant: 1,000 UAH per person, calculation is based on # persons per household;
- This amount covers needs for a period of three month;
- No difference is made between children and adults in amount of cash provided;
- Every three month this amount (1,000 UAH) to be revised based on market survey conducted by Shelter Cluster;
- Next revision is in April 2015;
- Food Security Cluster to come back with detailed categories and recommendations within 10 days (deadline: 9 March, 2015).

There were many meetings held within Shelter/NFI Cluster on this, so finally with more actors and stakeholders on board the first decision was taken.

Question was raised on who is going to coordinate multifunctional cash at the moment?

Also, many participants have expressed their opinion that more advocacy should take place.

ACTION POINTS:

- Shelter Cluster conducts first market survey to establish baseline data (to have baseline to compare with when next survey takes place).
- Minutes of the meeting on cash to be published on Google Group to guarantee all are informed and observe the agreed principles.

AGENDA ITEM 4 - Update on recent statistics

Regular maps were presented at the meeting to the participants as usual (see as follows with comments):

1. General displacement overview map per region based on data provided by the Ministry of Social Policy as of 23 February 2015 in accordance with registration procedure under Government Resolution 509 of 1 October 2015;
2. Zaporizhzhia regional displacement map;
3. Kyiv regional displacement map;
4. Kharkiv regional displacement map;
5. Dnipropetrovsk regional displacement map;
6. Zaporizhzhia regional displacement map;
7. Luhansk regional displacement map;
8. Kyiv city regional displacement map.

SES: There are 763,683 persons totally registered by SES (out of them 743,400 are from the East and 20,282 - from Crimea). On the frontline there are 4 standard transit points and 2 additional continuing their functioning and providing primary assistance to IDPs. Since February 1st, 10,020 persons (2,012 children, 157 immobile persons) were evacuated from cities Avdiivka, Debaltseve, Svitlodar. Module houses are being opened according to planned schedule. SES psychologists together with civil volunteers provided 143,066 persons with psychological assistance. Special demining units discovered and removed 33,312 mines and UXO.

MoSP: As of 25 February there are 1,081,489 IDPs registered by the Ministry of Social Policy (some 766,000 families). Cash assistance: 298,543 families have applied for assistance, out of them assistance has been assigned to 277,289 families. Totally only 28,900 IDPs applied for employment within state employment service. 4,132 were employed, 22,218 got unemployed status (remain unemployed). Some 851,053 pensions were transferred from the East (938,445 pensioners requested such transfer). Other types of state financial assistance have been assigned to 39,676 persons (42,184 requested).

Two individual cases were mentioned: 1) mom with 2 children in Odesa that couldn't receive assistance from the Government; 2) old lady in Kyiv with a grandson, that couldn't register a child as she is not legal guardian. Both need assistance urgently, especially warm clothes.

Ministry of regional development: There are at the moment 882 locations that can accommodate some 15,416 persons (800 are suitable places for disabled, 6,000 - for children).

There are 55 module houses in Kharkiv (488 places), Zaporizhzhia (544 places), Pavlograd (640 places), Kryviy Rig etc., where some 557 persons are already accommodated. 4 March a new module house camp is to open in Nikopol.

ACTION POINTS:

- Cluster team to consider the idea of a referral system;
- Ministry of regional development to present focal points for each module houses camp;
- Cluster to initiate the development of a system to estimate occupation ratio in Collective Centers.

AGENDA ITEM 5 - Update on decentralization of coordination

Two coordination meetings took place during the previous week:

- 1) Dnipropetrovsk, Tuesday, 24 February 2015 at UNHCR Dnipropetrovsk Office;
- 2) Zaporizhzhia, Wednesday, 25 February 2015.

The main focus has been made on the following:

- Need to share more information between organizations that provide humanitarian assistance;
- Decision has been taken in Dnipropetrovsk to prepare a list of contacts of all organizations and information on assistance they are providing to ensure better outreach;
- Cash coordination to be led by regional Department of social protection in Dnipropetrovsk;
- Concerns have been expressed about regularity of updates of www.vpo.gov.ua

AGENDA ITEM 6 - Tools for information collection and analysis (Enketo presentation, Warehouse management form, Contact list, master list)

All the participants were reminded about the need to update 4W form at <https://4f2xz.enketo.org/webform>.

Also, in view of contingency preparations, Warehouse registration form needs to update by all partners

(<https://docs.google.com/forms/d/1Hd0L6u3iD9dEdiUH5nMIW2KgXLizWkjKajaM12wGtbY/viewform>).

ACTION POINTS:

- All partners to update Enketo form and warehouse registration form.

AGENDA ITEM 7 - Contingency planning discussion

Within this agenda item findings of PiN were presented. People in Need have monitored 18 Collective Centers in Northern Donetsk area and have a breakdown per place of origin of persons living there. As the findings have shown the majority of persons are coming from Horlivka, Debaltseve, Makiivka and Donetsk. Next week PiN will have updated information, so trend could be observed.

ACTION POINTS:

- Map the information on Collective Centers. Publish the results of findings once consolidated in a document.

AGENDA ITEM 8 – Updates from Participants (Shelter, NFI, Cash)

IHRC: Legal consultations are continuing regarding social agreement with IDPs on long-term accommodation. Trainings for IDPs in Dnipropetrovsk are planned (employment, private entrepreneurship, etc.) in cooperation with State Employment Service. February 27 in Chernihiv regional social rehabilitation center “Poliskiy oberig” has been opened. Negotiations with donors are on-going.

IOM: Cash project – 6,500 transfers done, post-project monitoring is on-going. Project’s impact on local market report is under preparation (to be shared when ready). Together with cash program hot-line was operational in order to provide all relevant information to beneficiaries.

UNHCR (Dnipropetrovsk office): the region is over-saturated with IDP population. Local actors are mostly focused on short-term shelter and re-direction of IDPs to other regions.

ECHO: ECHO's 15 mil EUR overall contribution (implementing partners are pre-selected by HQ). That's 5 % of UN appeal. The projects are in process of finalizations. Additionally 10 mln EUR to be allocated. There was a recommendation of 20 mln EUR to be allocated additionally. Focus on life-saving operations. Food, health, WASH, NFI and Shelter are prioritized areas.

Caritas Ukraine: "Windows of Sloviansk" project – 58 HHs more done. Estimation and evaluation is done. In Kharkiv Caritas Europe and CRS provided 300 detergent packs (4 kg each), 150 kitchen utensils, 100 hygiene kits. OFDA –funded project is done, post-project activities are on-going. Caritas Germany:– 2 mln EUR project is planned in Kharkiv, Kramatorsk, Dnipropetrovsk, Kyiv, Zaporizhzhia and Odesa (food, NFI, hygiene, medicines and cash). Caritas office has been evacuated from Donetsk to Dnipropetrovsk. Mini project was started in Donetsk – food/hygiene distributions. Next week director of CRD and country representative of Caritas plan a mission to Donetsk city.

DRC: cash transfers to 2000 HHs are done (4500 UAH each). Due to exchange rate quantity of beneficiaries has been increased to 2870 HHs. Within the second round of cash project 650 most vulnerable IDPs will receive assistance. Totally 3,520 IDPs will receive cash from organization. Office in Donetsk is opened. Office in Severodonetsk to be opened in the nearest time.

Mercy Corps has the main focus in Luhansk. Finally there is a team on the ground in Severodonetsk (5 employees). All administrative and HR activities are in process of finalization. Start date – March 15, 2015. Negotiations with donors are on-going.

Save Ukraine, One more CC has been opened in Kyiv (20 persons out of 50 are accommodated). Three more centres are planned, depending on efficiency some already existing CC to be transmitted into such a type of work.

Vostok Kyiv Pomosh – at the moment as of February:2 CCs are opened in Kyiv – one private, second from Kyiv city regional authorities. Up to 150 persons are accommodated in two CCs. Two more collective centers are planned to open in Kyiv (with total capacity of 300 persons) in Kurchatova and Luhova streets. Distribution of donated assistance to IDPs (both in and out of mentioned CCs) is on-going, some 500 food kits were provided (during February). 150 two tier beds and some house equipment (washing machines, fridges, ovens, etc.) are highly needed.

ACTED: Acted is deploying an assessment team these days in order to prepare to the launch of humanitarian projects.

AGENDA ITEM 9 – AOB

Shelter Cluster Coordinator has briefed all on his mission to Donetsk, where really huge needs were identified. At the moment there is less need for coordination there with just several organizations present.

Present organizations: PiN, DRC, UNHCR are on the ground. In the common UN building there is only UNHCR. All the organizations in process of opening in Donetsk city were requested to contact Shelter Cluster. Plastic sheeting is needed. In many villages all houses are damaged, this means that some part are damaged lightly, other seriously or completely destroyed. Bomb shelters require more assistance. On Debaltsevo: there are some 5,000-7,000 persons there and many are coming back very quickly. Therefore, it is necessary to develop composition of bomb shelter kits and acute emergency repair kits for returnees.

Moreover, Cluster has been approached by the Office of Defence Cooperation of US Embassy ready to contribute \$1.5 million for support for IDPs/humanitarian projects by September. They are looking for projects, such as construction, as well as procurement of equipment (boilers, generators, furniture, computers) and small repair projects (up to \$15K), such as windows are considered, with specific focus Central and Western Ukraine.

Their requirements include:

1. A project must work through a government entity (they cannot give assistance directly to a NGO or for private residences);
2. It would be an exception (difficult to obtain) for any work east of the Dnieper River, so projects should be in oblasts west of the river.

ACTION POINTS:

- Post-distribution monitoring meeting is scheduled for Tuesday, 10 March.
- Vouchers harmonization technical working group meeting scheduled for Friday, 6 March.
- Projects for funding by the Office of Defence Cooperation to be sent to the Cluster team latest Thursday, 5 March, cob.

NEXT MEETING TO BE HELD ON MONDAY, 16 MARCH 2015.

3W	Who is doing What Where?
4W	Who is doing What Where and When?
ADRA	Adventist Development and Relief Agency
AOB	any other business
IDP	internally displaced person
IHRC	International Human Rights Commission
ICRC	International Committee of Red Cross
IRD	International Relief and Development
NFI	Non-food item
NRC	Norway Refugee Council
SES	State Emergency Service of Ukraine
UNDP	United Nations Development Programme
UNFPA	United Nations Population Fund
UNHCR	United Nations High Commissioner for Refugees
WFP	World Food Programme
WHO	World Health Organization
WJR	World Jewish Relief
PDM	Post distribution monitoring
HH	Household
NGCA	Non-Government controlled area

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