**TECHNICAL DOCUMENT INDEX – FOR THE TYPHOON HAIYAN/YOLANDA RESPONSE**

14th November 2014

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| Section 1: Documents created by the Shelter Cluster | | |
| Technical Guidance | Link to document | Document version |
| Recovery Shelter Guidelines The Recovery Shelter Guidelines were developed through a consultative process with agencies and government to support organisations when developing shelter programmes. | <https://www.sheltercluster.org/sites/default/files/docs/Recovery%20Shelter%20Guidelines.pdf> | 06 Nov 2014 |
| Recovery Shelter Guidelines - Shelter Options 9 Recovery Shelter Options Details (Target, Principles and Parameters) for the recovery phase of the response. | <https://www.sheltercluster.org/sites/default/files/docs/Recovery%20Shelter%20Options.pdf> | 06 Nov 2014 |
| Frequently Asked Technical Questions: This document is a compilation of some of the questions most frequently posed to the Shelter Cluster Technical Team by Shelter Cluster partners during the response. | <https://www.sheltercluster.org/sites/default/files/docs/shelter%20FATQs%2001dec2014.pdf> | Version 1.1  28th Nov 2014 |
| Emergency & Early Recovery Technical Guidance Technical guidelines on appropriate delivery and specifications of emergency and early recovery shelter assistance. | <https://www.sheltercluster.org/sites/default/files/docs/ShelterCluster_TechnicalGuidelines_140216.pdf> | 5th Issue: 16/Feb/2014 |
| Annex 5: Region 8 Supporting Self Recovery Shelter Repair Package Guidance | <https://www.sheltercluster.org/sites/default/files/docs/TG_Annex5_RegionVIII_ShelterRepairPack_v6.pdf> | Version 6:  13 Jan 2014 |
| 8 Build Back Safer Key Messages The 8 BBS key messages aim to promote best practice in the reconstruction and repair of lightweight timber shelters. They were developed through a consultative process with agencies and government to support organisations when designing shelters and training staff and beneficiaries. These are available in various languages at A0 size for banner printing and A3 size.  [www.sheltercluster.org](http://www.sheltercluster.org) | [English (A3 format)](https://www.sheltercluster.org/sites/default/files/docs/8%20Key%20Messages%20Posters_Final_V1.1_Light.pdf) | V 1.1 |
| [English (A0 format)](https://www.sheltercluster.org/sites/default/files/docs/8%20Key%20Messages%20Posters_Final_V1.1_A0.pdf) | V 1.1 |
| [Akeanon (A3 format)](https://www.sheltercluster.org/sites/default/files/docs/8%20Key%20Messages%20Posters_Final_V1.1_light_Akeanon.pdf) | V 1.1 |
| [Akeanon (A0 format)](https://www.sheltercluster.org/sites/default/files/docs/8%20Key%20Messages%20Posters_Final_V1.1_A0_Akeanon.pdf) | V 1.1 |
| [Cebuano (A3 format)](https://www.sheltercluster.org/sites/default/files/docs/8%20Key%20Messages%20Posters_Final_V1.1_light_Cebuano.pdf) | V 1.1 |
| [Cebuano (A0 format)](https://www.sheltercluster.org/sites/default/files/docs/8%20Key%20Messages%20Posters_Final_V1.1_A0_Cebuano.pdf) | V 1.1 |
| [Hiligaynon (A3 format)](https://www.sheltercluster.org/sites/default/files/docs/8%20Key%20Messages%20Posters_Final_V1.1_light_Hiligaynon.pdf) | V 1.1 |
| [Hiligaynon (A0 format)](https://www.sheltercluster.org/sites/default/files/docs/8%20Key%20Messages%20Posters_Final_V1.1_A0_Hiligaynon.pdf) | V 1.1 |
| [Tagalog (A3 format)](https://www.sheltercluster.org/sites/default/files/docs/8%20Key%20Messages%20Posters_Final_V1.1_light_Tagalog.pdf) | V 1.1 |
| [Tagalog (A0 format)](https://www.sheltercluster.org/sites/default/files/docs/8%20Key%20Messages%20Posters_Final_V1.1_A0_Tagalog.pdf) | V 1.1 |
| [Waray waray (A3 format)](https://www.sheltercluster.org/sites/default/files/docs/8%20Key%20Messages%20Posters_Final_V1.1_Light_Waray.pdf) | V 1.1 |
| [Waray waray (A0 format)](https://www.sheltercluster.org/sites/default/files/docs/8%20Key%20Messages%20Posters_Final_V1.1_A0_Waray.pdf) | V 1.1 |
| [Tarpaulins, Plastic Sheeting and Fixing](https://www.sheltercluster.org/Asia/Philippines/Typhoon%20Haiyan%202013/Documents/IEC%20Fixing%20Plastic%20Sheeting_1%20pager.pdf) IEC material on good practices on the usage of tarpaulins and plastic sheeting in the construction of emergency shelter. [www.sheltercluster.org](http://www.sheltercluster.org) | [English](https://www.sheltercluster.org/sites/default/files/docs/IEC%20Fixing%20Plastic%20Sheeting_1%20pager.pdf) | - |
| [Tagalog](https://www.sheltercluster.org/sites/default/files/docs/Fixing_plastic_sheeting_tagalog.pdf) |
| Tarpaulins IEC material on good practices on the usage of tarpaulins in the construction of emergency shelter. | <https://www.sheltercluster.org/sites/default/files/docs/131116%20IEC%20-%20Tarpaulines.pdf> | 04 Dec 2013 |
| Transitory Tent Sites: a short advisory note on appropriate tent size, area of site, fire safety measures, sanitation and site safety. | <https://www.sheltercluster.org/sites/default/files/docs/131116%20IEC%20phillipines-Illustrated%20Tent%20Guidelines.pdf> | 20 Nov 2013 |
| Generic Guidelines for Training: These guidelines have been developed to provide simple clear practical advice to agencies undertaking training as part of post-disaster shelter programs. | <https://www.sheltercluster.org/sites/default/files/docs/Generic%20Guidelines%20for%20Training%20V2.pdf> | 23 Sept 2014 |
| Debt and Loans in Shelter: Minutes from a Technical Working Group meeting which explored how to assist families facing large debts as a result of borrowing informal loans to repair or rebuild their houses. | <https://www.sheltercluster.org/sites/default/files/docs/140912_Tacloban_TWIG_MinutesDebtLoans_final.pdf> | 12 Sept 2014 |
| House, Land and Property (HLP) | Link to document | Document version |
| Key HLP Principles for Shelter Partners – Overview | <https://www.sheltercluster.org/sites/default/files/docs/Overview%20-%20Key%20HLP%20Principles.pdf> | March 2014 |
| Key HLP Principles for Shelter Partners | <https://www.sheltercluster.org/sites/default/files/docs/Key%20HLP%20Principles%20for%20Shelter%20Cluster%20Partners.pdf> | March 2014 |
| HLP Principles related to Indigenous Peoples for Shelter Partners | <https://www.sheltercluster.org/sites/default/files/docs/HLP%20Principles%20related%20to%20Indigenous%20Peoples%20for%20Shelter%20Partners.pdf> | March 2014 |
| HLP Guidance Note on Relocation for Shelter Partners | <https://www.sheltercluster.org/sites/default/files/docs/Relocation%20-%20HLP%20Guidance%20Note%20for%20Shelter%20Partners.pdf> | March 2014 |
| Beneficiary Selection |  |  |
| Vulnerability Criteria, developed by the Protection Cluster in collaboration with Shelter, CCCM, Early Recovery, WASH, Health, Education, Nutrition, Logistics, Food Security and Emergency Telecommunications clusters. | <https://www.sheltercluster.org/sites/default/files/docs/Vulnerability%20Criteria.pdf> | 18 March 2014 |
| Beneficiary Prioritisation Tool: Aids in determining prioritisation of vulnerable groups in need of assistance. | <https://www.sheltercluster.org/sites/default/files/docs/140414%20shelter%20prioritisation%20tool%20-%20final%20%2814%20Apr%202014%29.pdf> | 05 April 2014 |
| Beneficiary Selection Criteria: Background document 1 to the Beneficiary Prioritisation Tool. | <https://www.sheltercluster.org/sites/default/files/docs/Beneficiary%20Selection%20Criteria%20-%20Background%20Document%201.pdf> | 24 April 2014 |
| Methodology Beneficiary Selection: Background document 2 to the Beneficiary Prioritisation Tool. | <https://www.sheltercluster.org/sites/default/files/docs/Methodology%20Beneficiary%20Selection%20-%20Background%20Document%202.pdf> | 07 April 2014 |
| Household Assessment Tool – Main components: Background document 3 to the Beneficiary Prioritisation Tool. | <https://www.sheltercluster.org/sites/default/files/docs/Household%20Assessment%20Tool%20-%20Background%20Document%203.pdf> | 24 April 2014 |
| Construction materials |  |  |
| Coco lumber Technical Working Group report, Early Recovery and Livelihood Cluster and the Shelter Cluster  This document outlines opportunities and challenges for the usage of coco lumber for post-Yolanda reconstruction. | <https://www.sheltercluster.org/sites/default/files/docs/Coconut%20Lumber%20Technical%20Working%20Group%20Report%20Feb%202014.pdf> | February 2014 |
| Minutes of technical working group meeting on coco lumber | <https://www.sheltercluster.org/sites/default/files/docs/TWIG%20Cocolumber_Minutes%20140616.pdf> | 13 June 2014 |
| PCA cutting patterns: This document produced by the PCA and UNDP illustrates the current cutting pattern of coco lumber (as at 22 September 2014). | <https://www.sheltercluster.org/sites/default/files/docs/PCA%20CUTTING%20PATERN%202014%20compressed.pdf> | 22 September 2014 |
| Handling Corrugated Iron: Advice for workers | English  <https://www.sheltercluster.org/sites/default/files/docs/CGI-1Pager_v3_DRAFT.pdf> | Draft v3 - 18 Dec 2013 |
| Hiligaynon  <https://www.sheltercluster.org/sites/default/files/docs/CGI_1Pager_v3_Hiligaynon_rev.pdf> |
| Key messages for commonly used shelter materials: Concrete | <https://www.sheltercluster.org/sites/default/files/docs/Key%20Messages%20Concrete%20V1.1.pdf> | V.1.1 October 2014 |
| Key messages for commonly used shelter materials: Concrete Hollow Blocks (CHB) | <https://www.sheltercluster.org/sites/default/files/docs/Key%20Messages%20CHB%20V1.1.pdf> | V.1.1 October 2014 |
| Key messages for commonly used shelter materials: Plywood | <https://www.sheltercluster.org/sites/default/files/docs/Key%20Messages%20Plywood%20V1.1.pdf> | V.1.1 October 2014 |
| Key messages for commonly used shelter materials: Nipa | <https://www.sheltercluster.org/sites/default/files/docs/Key%20Messages%20Nipa%20V1.1.pdf> | V.1.1 October 2014 |
| Shelter & the Environment | Link to document | Document version |
| Shelter and Environment - An Overview | <https://www.sheltercluster.org/sites/default/files/docs/Haiyan_Shelter%20and%20Environment%20Overview%20%28final%29.pdf> | 12 January 2014 |
| Environment Self-Assessment and Action Checklist for Shelter Interventions | <https://www.sheltercluster.org/sites/default/files/docs/Shelter_Environmental_Self-assesments_v1.pdf> | Draft V1  06 January 2014 |
| Useful Tools |  |  |
| Shelter inspection check list Check list developed for the technical inspection of shelters, based on the Recovery Shelter Guidelines and the 8 Build Back Safer Key Messages. | https://www.sheltercluster.org/sites/default/files/docs/site%20visit%20checklist.pdf | 24 October 2014 |

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| Section 2: Useful reference documents (not exhaustive) | | |
| Shelter Case Studies | Link to document/reference | Document version |
| B.6 Philippines – 2011 – ‘Transitional Shelter’. International Federation of Red Cross and Red Crescent Societies. Post-Disaster Shelter: 10 Designs EXCERPTS, from Post-Disaster Shelter: 10 Designs, IFRC, 2013 | <http://sheltercasestudies.org/files/tshelter-8designs/10designs2013/2013-Postdisaster-shelter-10designs-Philippines-1.pdf> | 2013 |
| B.7 Philippines – 2011 – ‘Transitional Shelter’. International Federation of Red Cross and Red Crescent Societies. Post-Disaster Shelter: 10 Designs EXCERPTS, from Post-Disaster Shelter: 10 Designs, IFRC, 2013 | <http://sheltercasestudies.org/files/tshelter-8designs/10designs2013/2013-Postdisaster-shelter-10designs-Philippines-2.pdf> | 2013 |
| Shelter & Construction Guidelines |  |  |
| The Sphere Handbook: Humanitarian Charter and Minimum Standards in Humanitarian Response | <http://www.sphereproject.org> | 2011 |
| Building Code of the Philippines | Arellano V. Busto. (2014) *Building Code of the Philippines.* Manila, Philippines: A.V.B Printing Press. | 2014 |
| Specifications and Contract. For further information on design and specification of construction materials in the Philippines. | Max B. Fajardo Jr. (1999) *Specifications and Contract.* Philippines. | 1999 |
| Revised Implementing Rules and Regulations for BP220 (With Amendments) Housing Land Use and Regulatory Board 2008. For information on compliance of socialised and economic housing in the Philippines. | <http://old.hlurb.gov.ph/uploads/laws-issuances/BP220IRR/Revised_IRR_BP220_2008.pdf> | 2008 |
| Shelter Safety Handbook: Some Important Information on How To Build Safer, (2011), International Federation of Red Cross and Red Crescent Societies, Geneva. | <http://www.ifrc.org/PageFiles/95526/publications/305400-Shelter%20safety%20handbook-EN-LR.pdf> | 2011 |
| Assisting Host Families and Communities after Crises and Natural Disaster - A Step-by-Step Guide (2012), IFRC with support of Danish Red Cross. The purpose of these guidelines which are aimed at managers and practitioners implementing programs of national and international aid organisations within host communities is to contribute to improve the understanding of and the capacity to respond to host families and host communities’ needs. | <http://ifrc.org/PageFiles/95186/IFRC%20DRC%20Assisting%20host%20family%20guidelines-EN-LR.pdf> | 2013 |
| Shelter Training |  |  |
| Participatory Approach to Safe Shelter Awareness (PASSA), (2001) International Federation of Red Cross and Red Crescent Societies, Geneva | <http://www.ifrc.org/PageFiles/95526/publications/305400-PASSA%20manual-EN-LR.pdf> | 2011 |
| Gender & Inclusion |  |  |
| IASC Gender Handbook - Gender and shelter in emergencies | <http://www.ungei.org/resources/files/12.pdf> |  |
| Tip Sheet: Addressing Gender-based Violence (GBV)-related Risks in WASH Assessments and Initial Programme Design. Global Protection Cluster, GBV Prevention & Response | <http://www.humanitarianresponse.info/operations/philippines/document/tip-sheet-addressing-gender-based-violence-gbv-related-risks-wash> | 18 Nov 2013 |
| Guidance on Including Older People in Emergency  Shelter Programmes, (2011), HelpAge International and  International Federation of Red Cross and Red Crescent  Societies | <http://www.helpage.org/download/4d7f5a8b98378> | 2011 |
| Disability Checklist for Emergency Response: Adapted from Disability Task Force, Handicap International.  This document outlines some of the General protections and inclusion principles of injured persons and people with disabilities when considering programming across various sectors. | <http://www.handicap-international.de/fileadmin/redaktion/pdf/disability_checklist_booklet_01.pdf> |  |
| Accessibility |  |  |
| T-Shelter, Accessible For All, Basic Principles. (2014) Handicap International Inclusion Technical Unit. This document outlines some basic principles for the design of shelters and WASH facilities. | In technical dropbox |  |
| Technical Recommendations, Build Back Better. Handicap International | In technical dropbox |  |
| Guidelines for Creating Barrier-Free Emergency Shelters. February (2009), Handicap International Nepal Program. | <http://d3n8a8pro7vhmx.cloudfront.net/handicapinternational/pages/268/attachments/original/1369073488/Emergencies_Creating_Barrier_Free_Emergency_Shelters.pdf?1369073488> | 2009 |
| Inclusive post-disaster reconstruction: Building back safer and accessible. 16 minimum requirements for building accessible shelters in reconstruction Post-Haiyan. Technical report. (March 2014), Benjamin Dard, CBM Technical Advisor for Accessibility.  This document aims to provide CBM ERU and its partners with technical guidelines and 16 minimum requirement guidelines on accessibility standards for shelter reconstruction project. | In technical dropbox |  |
| Adapting Shelter Design for Improved Accessibility. Handicap International Inclusion Technical Unit. | In technical dropbox |  |
| Occupational Health and Safety | Link to document/reference | Document version |
| Asbestos in Emergencies 2010: Safer Handling and Breaking the Cycle. Shelter Centre, Proact Network, Disaster Waste Recovery | www.proactnetwork.org or  [www.sheltercentre.org](http://www.sheltercentre.org) |  |
| Recommendations for Occupational Health and Safety Following Disasters: Asbestos exposure and handling after disasters. World Health Organisation. | <http://www.wpro.who.int/philippines/typhoon_haiyan/media/asbestos_exposure_and_handling.pdf> |  |
| Occupational Health and safety standards, department of labor and employment, Philippines. Published and printed by the occupational safety and health center department of labor and employment Intramuros, manila February 2005-May 2013 | <http://www.oshc.dole.gov.ph/UserFiles/oshc2010/file/OSH_Standards_Amended_1989_Latest.pdf> | 1989 |
| Construction materials |  |  |
| Humanitarian Bamboo: A manual on the Humanitarian Use of Bamboo in Indonesia | <http://humanitarianbamboo.org/wp-content/uploads/20010/04/Humanitarian%20Bamboo%20Draft%202%20small.pdf> | Draft 2, 2009 |
| Fact Sheet 1: Bamboo. Dave Hodgkin, Humanitarian Benchmark Consulting, IOM Technical Advisor | <http://humanitarianlibrary.org/sites/default/files/2014/02/Bamboo%20fact%20sheet%202.pdf> |  |
| Tips on making your home stronger and safer with information on masonry construction. This is a leaflet developed by Build Change in response to the 2013 Bohol earthquake. Available in English and Boholano | <http://www.buildchange.org/pdfs/2014-01_BC_PH%20Masonry%20IEC%20Leaflet_(EN)(HiRes).pdf> |  |
| **You can keep your family safe in future earthquakes and typhoons.**This is a poster developed by Build Change for masonry construction in response to the 2013 Bohol earthquake. Available in English and Boholano | <http://www.buildchange.org/pdfs/2014-01_BC_PH%20Masonry%20IEC%20Poster_(EN)(HiRes).pdf> |  |
| **Tips on making your home stronger and safer with information on wood construction.** This is a leaflet developed by Build Change in response to the 2013 Bohol earthquake. Available in English and Boholano | <http://www.buildchange.org/pdfs/2014-01_BC_PH%20Wood%20IEC%20Leaflet_(EN)(HiRes).pdf> |  |
| **You can keep your family safe in future earthquakes and typhoons.**This is a poster developed by Build Change for timber construction in response to the 2013 Bohol earthquake. Available in English and Boholano | <http://www.buildchange.org/pdfs/2014-01_BC_PH%20Wood%20IEC%20Poster_(EN)(HiRes).pdf> |  |
| Cocowood: Properties and processing facts for coconut ‘wood’, Australian Government Department of Employment, Economic Development and Innovation | <https://www.daff.qld.gov.au/__data/assets/pdf_file/0003/63894/Cocowood-tech-brochure.pdf> | Revised August 2010 |
| Coconut Palm Stem Processing: Technical Handbook.(1996) Wulf Killmann and Dieter Fink Published by: Protrade: Dept. Furniture and Wooden ProductsDeutsche Gesellschaft for Technische Zusammenarbeit (GTZ) GmbH | <ftp://ftp.fao.org/docrep/fao/009/ag335e/AG335E00.pdf> |  |
| Humanitarian Timber Guidelines: A guide to the planning, use, procurement and logistics of timber as a construction material in humanitarian relief. 2009, IFRC, UN/OCHA and CARE International. | <http://www.ifrc.org/PageFiles/95530/D.03.c.01.%20Timber%20Guidelines-EN.pdf> | 2009 |
| Interim technical guidance on salvage and use of downed coconuts and trees – typhoon Haiyan/Yolanda. Government of the Philippines and Food and Agricultural Organisation of the United Nations | <http://foodsecuritycluster.net/sites/default/files/PHL_FAO_and_Gov_Philippines_TechnicalGuidelines_for_Utilization_of_Downed_Coconuts_and_Trees_January2014.pdf> | January 2014 |
| Consumer’s Guide, Product Quality and Safety: Cement. Bureau of Product Standards  Department of Trade and Industry, Philippines | <http://www.bps.dti.gov.ph/information-materials/doc_download/3-consumers-guide-on-cement.html> | May 2008 |
| Consumer’s Guide, Product Quality and Safety: Plywood. Bureau of Product Standards  Department of Trade and Industry, Philippines | <http://www.bps.dti.gov.ph/information-materials/doc_download/9-consumers-guide-on-plywood.html> | May 2008 |
| Consumer’s Guide, Product Quality and Safety: Steel bars. Bureau of Product Standards  Department of Trade and Industry, Philippines | <http://www.bps.dti.gov.ph/information-materials/doc_download/11-consumers-guide-on-steel-bars.html> | May 2008 |
| Solignum Technical data sheet: Solignum is widely used in the Philippines to treat cocolumber, protecting against wood boring insects | <http://www.sonee.com.mv/index.php?option=com_mtree&task=att_download&link_id=120&cf_id=39> | May 2009 |
| WaSH | Link to document/reference | Document version |
| Clarification on design options for household level sanitation in Yolanda affected areas. Philippines WaSH Cluster Sanitation Technical Working Group.  This document aims to clarify the basic requirements for early recovery sanitation in areas impacted by typhoon Yolanda as a guide for NGOs, LGUs and anyone considering improving sanitation. | In technical dropbox | Draft |

*Please note that further reference documents can be found in the shared technical dropbox which was created in order to facilitate the sharing of information between implementing agencies, academic institutions and any other interested parties beyond the typhoon Yolanda response. To gain access to the Shelter Library of the Philippines, please contact the administrators (Tracy Thompson, Giancarlo Gimang and Robbie Dodds) at:*

**shelterlibraryphilippines@gmail.com**