TERMS OF REFERENCE

Technical Working Group (TWIG) Permanent Shelter Solutions and linkage to integration

Introduction (generic)
Technical Working Groups are established and provided Terms of Reference by the Emergency Shelter Cluster Strategic Advisory Group on an ad-hoc basis. The Cluster Coordinator appoints a designated Focal Point to facilitate the work of the group. Such groups have a limited life-span since they disband once the outputs delineated in the TORs have been achieved.

Composition of such groups is determined through a self-selection process depending on available technical skills, interest, and capacities from among the UN agencies, non-governmental, Governmental, commercial, and academic sectors. In principle, anyone can join such a group although, in practice, the Focal Point is advised not to let the group grow much beyond fifteen members. It may be that sub-groups need to be formed to explore specific issues. In this event, the TWIG Focal Point will appoint a responsible person to report back to the TWIG. The TWIG Focal Point is responsible for updating the Cluster on status of work-in-progress. Final outputs/recommendations of the TWIG are presented to Cluster stakeholders in plenary coordination meetings in oral and written form for feedback and comment. Once sufficient time has elapsed, the SAG will endorse the recommendations of the TWIG and post the written guideline to the appropriate web-site. Cluster partners are then expected to apply such recommendations.

Aim of the TWIG

In complex protracted crisis as in Ukraine during the 2016-2017 period, with up to 482,000 of IDPs making the choice to permanently remain in their current location. In parallel, in former conflict affected areas, repairs and reconstruction could occur when the security situation permits. The TWIG on Permanent Shelter Solutions and linkage to integration aims to set up standards and good practices based on pilot projects running in 2015. Further, this TWIG will strongly liaise with Education, Food Security, Health and Nutrition, Protection, WASH, Logistics and Early Recovery & Livelihoods Clusters, Government institutions, especially Ministry of Regional Development, Construction and Housing and Communal Services of Ukraine (Directorate of State Programmes and Housing Construction Development, Directorate of Housing Policy, Directorate for implementation and monitoring of prioritized construction projects, Directorate on pricing and Directorate on sanitary and hygiene standards), Inter-Agency Coordination headquarters for IDPs; municipalities, private sector and other stakeholders concerned.

The Shelter/NFI Cluster and its stakeholders has heavily engaged in various fora in the effort to establish durable solutions. In light of the strategic planning that has occurred throughout October and November 2016, the TWIG for permanent shelter solutions and linkages to integration continues to be a platform to bridge the gap from this theoretical planning to practical implementation and resource mobilization to establish permanent housing solutions for IDPs.

1 Unofficial estimation of the IDP population based on a projection of IOM NMS
Terms of Reference

- Identify, follow up, revise and analyse pilot projects related to the TWIG thematic (to capture status, timeframe, funding, donor, scope of intervention, implementation costs, targeted population etc.). - *Operationalized in First Draft of Structural Repairs and Reconstruction Guidelines published by the Shelter/NFI Cluster in April 2016*
- Desk review of the standards enforced in Ukraine, including HLP (Housing, Land and Property) component, existing market, stock of housing available, regional prices etc) with close collaboration with the HLP Technical Working Group and Protection Cluster for all issues related to documentation. In close coordination with Protection Cluster and other humanitarian actors, set up backbone of permanent solution guidelines. - *Ongoing and operational in partnership with the HLP TWIG and Shelter partners*
  - Identify the methodology and work process highlighting all critical and compulsory steps. Findings to be compiled in an annex. - *Ongoing and operational*
  - Proceed on financial and cost analysis of existing and potential projects using a classification per technical solution (wooden frame, brickworks etc.). Summarise findings in an annex. - *Ongoing and operational*
  - Update the Cluster on status of work-in-progress and present final outputs/recommendations of the TWIG to Cluster stakeholders in plenary coordination meetings in oral and written form for feedback and comments. - *Operational and encompassed in first draft of structural repairs and reconstruction guidelines*
  - Update Structural Repairs and Reconstruction Guidelines draft published in April 2016 in order to facilitate transition and durable housing solutions which foster housing policy that supports the path to recovery and does no further harm to the conflict affected

**TWIG composition**

TWIG leader and Facilitator:
Igor Chantefort, Shelter/NFI Cluster coordinator

TWIG members:
- Igor Chantefort, Shelter/NFI Cluster coordinator;
- Renee Wynveen, Sub-National Shelter/NFI Cluster Co-Chair
- (TBC), Early Recovery & Livelihoods Cluster Coordinator
- Andrea Parisi- UNHCR Shelter/NFI Officer
- Vacant, Health Cluster Coordinator
- Ester Ruiz de Azua, Emergency & Stabilization Coordinator, IOM
- Olena Vinogradova, Advocacy Expert, Right to Protection
- Vanessa Merlet/Andrew Meyer, People in Need
- Pierre Vischioni- Danish Refugee Council
- Antoine Barber- Norwegian Refugee Council

TWIG Government counterpart:
- Ministry of regional development
- Ministry of Social policy (TBC)
- Tetiana Zaslavets, senior specialist of the Directorate of State Programmes and Housing Construction Development, Ministry of Regional Development, Construction and Housing and Communal Services of Ukraine
TWIG duration & frequencies of meetings

Permanent shelter solution is usually implemented on mid/long term. Due to the complexity and the increased demand for dedication to these issues, the TWIG is planning to meet on an ad hoc basis during the following 6 months.